

REPORTING CALENDAR FOR ARRA JAG

WHAT IS DUE?	REPORTING PERIOD ¹	DUE DATE	WHEN IS SYSTEM OPEN FOR REPORTING? ²
Jobs Report³	January 1, 2010 – March 15, 2010	March 25, 2010	March 15, 2010 – March 25, 2010
	March 16, 2010 – March 31, 2010	April 30, 2010	April 19, 2010 – April 30, 2010
QSR Financial	December 16, 2009 – March 15, 2010	March 25, 2010	Always open
Vendor Spreadsheet	January 1, 2010 – March 31, 2010	April 2, 2010	Always open (link will stay active)
PMT Report⁴	January 1, 2010 – March 31, 2010	April 15, 2010	Always open
Jobs Report	April 1, 2010 – June 15, 2010	June 25, 2010	June 15, 2010 – June 25, 2010
	June 16, 2010 – June 30, 2010	July 31, 2010	July 19, 2010 – July 31, 2010
QSR Financial	March 16, 2010 – June 15, 2010	June 25, 2010	Always open
Vendor spreadsheet	April 1, 2010 – June 30, 2010	July 2, 2010	Always open (link will stay active)
PMT Report	April 1, 2010 – June 30, 2010	July 15, 2010	Always open
Jobs Report	July 1, 2010 – September 15, 2010	September 25, 2010	September 15, 2010 – September 25, 2010
	September 16, 2010 – September 30, 2010	October 31, 2010	October 18, 2010 – October 31, 2010
QSR Financial	June 16, 2010 – September 15, 2010	September 25, 2010	Always open
Vendor spreadsheet	July 1, 2010 – September 30, 2010	October 2, 2010	Always open (link will stay active)
PMT Report	July 1, 2010 – September 30, 2010	October 15, 2010	Always open

¹ Note that the reporting is not cumulative. **Do not** add data from the earlier quarters into the current reporting cycle.

² Please be aware that OCJS will **not** have technical assistance available on weekends regardless of whether the close of a report period falls on a weekend.

³ The Jobs Report, Vendor Report, & QSR-Financial can be accessed by logging into the OCJS portal at: <http://portals.ocjs.ohio.gov/ogss/login.aspx> this requires you to use your username (email address the grant is registered under) and password provided from the OCJS system.

⁴ The PMT report (Performance Measurement Tool) can only be accessed by logging into the federal website sponsored by the Bureau of Justice Assistance (BJA) <http://bjaperformancetools.org/> this requires you to use the password and login code created by BJA which OCJS staff provided to for the last reporting cycle. It is a series of letters and numbers combined. Do not attempt to use your OCJS login (email address) for the PMT, it will not work. If you lost your PMT login information, please contact OCJS and we will provide it to you again.

Jobs Report	October 1, 2010 – December 15, 2010	December 27, 2010	December 15, 2010 – December 27, 2010
	December 16, 2010 – December 31, 2010	January 31, 2011	January 17, 2011 – January 31, 2011
QSR Financial	September 16, 2010 – December 15, 2010	December 27, 2010	Always open
	December 16, 2010 – December 31, 2010 **PROJECT CLOSEOUT	January 31, 2011	Always open
Vendor spreadsheet	October 1, 2010 – December 31, 2010	January 2, 2011	Always open (link will stay active)
PMT Report	October 1, 2010 – December 31, 2010	January 15, 2011	Always open

****PROJECT CLOSEOUT** – If you prefer, you may send one QSR for the final reporting period rather than sending two QSRs. If you choose to send only one report, that report must include the entire September 16 – December 31 period and it will be due by January 31, 2011.

If your accounting system is already programmed to cut off on December 16th, two reports covering the time periods outlined above will also be accepted on the dates listed above.

Questions about the final quarter QSR may be directed to your Grant Coordinator.