Liberty Township Civil Service Commission

Liberty Governmental Center
1315 Churchill Hubbard Road
Youngstown, OH 44505
(330) 759-1315

Commissioners:
Mr. Daniel P. Thomas (330) 759-1779
Mrs. Deborah Grinstein (330) 759-3529
Mrs. Olga Kragel (330) 759-2611

Secretary:
Shirley Turney
(330) 638-1928

THE CIVIL SERVICE COMMISSION OF LIBERTY TOWNSHIP ANNOUNCES AN OPEN COMPETITIVE RECRUITMENT EXAMINATION FOR POLICE OFFICER

APPLICATIONS: Applications for this examination will be accepted beginning Thursday, October 24, 2013 and ending Saturday, October 26, 2013. Applications must be **FILED IN PERSON** at the Liberty Township Governmental Center, 1315 Churchill Hubbard Road, Liberty Township, OH 44505

FILING HOURS

6:00 P.M. – 7:00 P.M. Thursday, October 24, 2013
6:00 P.M. – 7:00 P.M. Friday, October 25, 2013
and
9:00 A.M. – 10:00 A.M. Saturday, October 26, 2013

Specific questions pertaining to this examination should be directed to the Commission

EXAMINATION DATES, TIMES AND LOCATIONS: Written examination will be held on November 2, 2013 at 10:00 A.M at Liberty High School Cafeteria, 1 Leopard Way, (off of Shady Road) Liberty Township, OH 44505

Physical ability/agility examination will be held on December 7, 2013 at 7:30 A.M. at Youngstown YMCA, 17 North Champion Street, Youngstown, OH.

All applicants must register for both examinations one half hour prior to testing time.

THE POSITION: The Liberty Township Police Department wants able, ambitious personnel who desire a worthwhile career in the professional law enforcement field. Based on the opportunity to serve the public, a law enforcement career consists of duties involving preservation of general health, safety and welfare of citizens and property. After receiving thorough training, a police officer performs a variety of specific assignments. Fringe benefits include paid vacation, sick leave benefits and paid medical insurance, etc. Promotions to higher ranks are made by competitive examinations from within the department.

AGE:

Applicants must be 21 years of age but not have reached their 35th birthday. Applicants will be dropped from the eligibility list when they reach their 35th birthday.

BONUS POINTS:

Applicants seeking bonus points for military service must have served at least one (1) year continuous active duty in the Armed Forces of the United States and have been honorably discharged or transferred to the Reserves. A **COPY** of Form DD214 or similar proof, acceptable to the Commission must be submitted at the time the application is filed in order to receive the bonus points of twenty (20%) of passing grade which is seventy percent (70%). Maximum percentage awarded is twenty percent (20%) of passing grade.

Applicants seeking bonus points for education must have attended a college, university, junior or community college accredited by the North Central Association of Colleges and Secondary Schools.
Bonus points of five percent (5%) of passing grade for each forty five (45) quarter hours or thirty (30) semester hours will be awarded. A **COPY** of transcript or registration showing hours accumulated must be submitted at time of filing to receive bonus points. Maximum percentage awarded is twenty percent (20%) of passing grade.

Applicants who have been awarded a certificate by the Executive Director of Ohio Peace Officer Training council attesting to the satisfactory completion of an approved state, county, or municipal police basic training program in accordance with Section 109.77 of the Ohio Revised Code will receive bonus points of five percent (5%) of passing grade. A **COPY** of certificate or proof of completion must be submitted at time of filing application.

Applicants who have been employed for at least one (1) year as a police officer for any federal, state, county or political subdivision shall receive bonus points of five percent (5%) of passing grade. A **LETTER** from the Police Chief stating your hire date must be submitted at time of filing.

NO applicant shall receive more than twenty percent (20%) of their passing grade in bonus points for all of the above. Proof of all bonus points must be submitted at the **TIME OF FILING. Bonus points are added to an attained passing score of seventy percent (70%) only.**

OTHER:

Applicants must possess upon appointment a valid State of Ohio Driver's License. Applicant must attach one (1) recent photograph of oneself approximately 2" x 2" (or a copy of your driver's license) for identification purposes. Photograph will not be returned.

Applicants must pay ten dollars ($10) at the **TIME OF FILING** application. Payment may be cash or money order made payable to the Liberty Township Civil Service Commission.

Successful candidates will have their name placed on an eligibility list from which appointments are made. Prior to appointment the candidate must pass a comprehensive medical evaluation. This list is active for a period of two (2) years from date posted.

[redacted]

CIVIL SERVICE COMMISSION
APPLICATION FOR EXAMINATION
LIBERTY TOWNSHIP OHIO

HOW TO FILE APPLICATION:

This application must be filled out completely on both sides and filed IN PERSON with the Liberty Township Civil Service Commission. **All applicants must submit required proof of bonus points at time of filing to receive credit.**

PRINT NAME: _____
LAST FIRST MIDDLE

ADDRESS: _____
NUMBER & STREET CITY STATE / ZIP CODE

PHONE NUMBER _____ 2nd PHONE NUMBER (optional) _____

PERSONAL

TITLE OF EXAMINATION OR JOB	DATE OF BIRTH	SOCIAL SECURITY NUMBER
Police Officer ☐	_____ Month / Day / Year	_____ - _____ - _____
Firefighter ☐	ARE YOU A U.S. CITIZEN? ☐ Yes ☐ No	AGE _____ WEIGHT _____ HEIGHT _____

EDUCATION

TYPE OF SCHOOL	NAME & ADDRESS OF SCHOOL	LAST YEAR ATTENDED					GRADUATE? GIVE DEGREE
High School			1	2	3	4	
College			1	2	3	4	
Graduate School			1	2	3	4	
Business School/ Technical School			1	2	3	4	
COLLEGE CREDIT HOURS COMPLETED	COLLEGE MAJOR/MINOR(S)		☐ SEMESTER or ☐ QUARTER				

MILITARY

HAVE YOU EVER BEEN A MEMBER OF THE ARMED FORCES IN THE UNITED STATES OR A FOREIGN COUNTRY?

☐ Yes ☐ No If foreign, which country? _____

BRANCH OF SERVICE _____ DATE OF ENTRY _____ DATE OF DISCHARGE _____
RANK AT ENTRY _____ RANK AT DISCHARGE _____ TYPE OF DISCHARGE _____
MOS _____

LIST ANY DISCIPLINARY ACTIONS (ARTICLES 15'S, COURT MARTIALS, NIP'S, CAPTAIN'S MAST, ETC....)

DATE	COMMAND	LOCATION	NATURE OF CHARGE	DISPOSITION/ PUNISHMENT

LEGAL HISTORY

AS AN ADULT OR JUVENILE, HAVE YOU EVER? CHECK – YES OR NO		
	Yes	No
Been arrested, charged or indicted with any criminal offense		
Been convicted of any criminal charge, whether felony or misdemeanor		
Been required to furnish bail or bond for an appearance in any court		
Had your driver's license suspended or revoked		

IF YOU ANSWERED YES TO ANY OF THE ABOVE QUESTIONS, COMPLETE THE FOLLOWING:

DATE	CHARGE/VIOLATION	CITY, STATE	DISPOSITION/PUNISHMENT

EMPLOYMENT RECORD

LIST BELOW THE NAME OF YOUR PRESENT EMPLOYER AND THEN NAMES OF YOUR FORMER EMPLOYERS STARTING WITH THE MOST RECENT A: Name of Employer B: Address of Employer	TIME EMPLOYED From Mo/Yr	 To Mo/Yr	POSITION AND NATURE OF WORK	SALARY AT LEAVING	REASON FOR LEAVING
A.					
B.					
A.					
B.					
A.					
B.					
A.					
B.					

REFERENCES

LIST THREE (3) PERSONS OR BUSINESS REFERENCES, NOT RELATED TO YOU

NAME	ADDRESS	PHONE NUMBER	OCCUPATION
1.			
2.			
3.			

CONTACT

IN CASE OF EMERGENCY NOTIFY:

NAME:	RELATIONSHIP:
ADDRESS:	PHONE NUMBER:

This application must be signed in the presence of a Commission member at the time of filing.

CERTIFICATE OF APPLICATION: I HEREBY CERTIFY THAT ALL INFORMATION GIVEN IN THIS APPLICATION IS TRUE AND AGREE AND UNDERSTAND ANY MISSTATEMENT OF MATERIAL FACT CONTAINED IN THIS APPLICATION MAY CAUSE FORFEITURE OF ALL RIGHTS TO EMPLOYMENT WITH LIBERTY TOWNSHIP, OHIO.

Signature of Applicant: _____ Date: _____

Signature of Witness: _____

Time: _____ Date _____ File #: _____ DATE STAMP