STATE OF OHIO
BODY-WORN CAMERA GRANT PROGRAM

2023
REQUEST FOR PROPOSALS

APPLICATIONS ARE DUE September 8, 2022 at 5:00 PM

OFFICE OF CRIMINAL JUSTICE SERVICES

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Columbus, Ohio 43218-2632

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www.ocjs.ohio.gov

MIKE DEWINE, *Governor*
JON HUSTED, *Lt. Governor*
THOMAS J. STICKRATH, *ODPS Director*
NICOLE M. DEHNER, *OCJS Executive Director*

Apply for BWC grant online using the OCJS Grants Management System

Ohio | Department of Public Safety

<u>OCJS AND THE BODY-WORN CAMERA GRANT PROGRAM</u>

The Ohio Office of Criminal Justice Services (OCJS) is a division of the Ohio Department of Public Safety. By statute, OCJS is the lead justice planning and assistance office for the state, administering millions of dollars in state and federal criminal justice funding every year. OCJS also evaluates programs and develops technology, training, and products for criminal justice professionals and communities. Governor Mike DeWine has designated OCJS to administer the 2023 Ohio Body-worn Camera Grant Program ("BWC Grant Program").

Law enforcement agencies are increasingly using body-worn cameras to serve a multitude of functions: to improve evidence collection, to train officers, to strengthen officer performance and accountability, to enhance agency transparency, and to document and investigate encounters between police and the public. In 2021, at the request of Governor Mike DeWine, $10 million was set aside in the state budget to help outfit law enforcement officers across the state with body cameras, in an effort to achieve Governor DeWine's goal "that most, if not all, law enforcement agencies in the state will establish a body camera program with the help of this grant funding." (Governor DeWine press release, Feb 3, 2021).

<u>WHAT TO EXPECT</u>

For technical assistance on any part of the BWC Grant Program application, please email your regional contact. A list of regional contacts and areas of coverage can be found at: www.ocjs.ohio.gov/grants.stm. In the alternative, you may call OCJS at 614.466.7782 or 888.448.4842 and ask to speak to the Grant Coordinator for your region.

Application. No match is required. Agencies may submit only one application per subrecipient.

Funding Amount. There is no funding cap; however, funding is limited. While grant funds can be used for various expenses related to implementing an agency's body worn camera program, funds will be prioritized for agencies that do not currently have a body camera program.

Review. OCJS staff will review grant proposals using an established process discussed in the "Proposal Narrative" section below. Reviewers assure that project budget costs are allowable and directly relate to the program. OCJS conducts internal compliance reviews of funded projects, assessing the timeliness and thoroughness of their financial and programmatic reporting. The OCJS Executive Director makes final funding recommendations and the Director of the Ohio Department of Public Safety approves them.

Award Notification. Projects will be notified and required to complete all forms and pre-award conditions electronically through the Online Grants Management System. Subrecipients must complete all forms before final approval can be made. Law enforcement agencies MUST be certified on the Body-Worn Camera standard developed through the Ohio Collaborative on Community-Police Relations.

Average Award Amount. In 2022, the average award amount was $43,578 (ranging from $2,344 to $232,200)

Length of Funding. All awards will be for 12 months of funding, operating from July 1, 2022 to June 30, 2023.

ELIGIBILE APPLICANTS
Local law enforcement agencies are eligible to apply as the implementing agency. The unit of local government must serve as the official subrecipient (e.g., township/village/city/county).

BIDDERS TRAINING
A voluntary Bidders Training webinar for the 2023 BWC Grant Program will take place at 10 a.m. Wednesday, August 10, 2022. The training will provide information helpful for both the application preparation and review process. Please register for the webinar using the following link: https://attendee.gotowebinar.com/register/5844722763010242828

PROGRAM PURPOSE
Law enforcement agencies must use BWC Grant Program funds **to support the creation of an agency BWC program or to expand/update an agency's existing BWC program**. Priority will be given to outfitting officers *who regularly interact with the public* that do not currently have functional cameras.

Grant funds can be used to purchase the following:
- Body cameras (dashboard cameras are excluded) and related hardware and software for officers who regularly interact with the public
- BWC-related hardware and software
- Video storage mechanisms (Examples: server, cloud service)
- Redacting software/service
- Editing/tagging software
- IT costs to support the program
- Consultant fees for camera programming and storage set up
- Maintenance and support fees
- Contract/consultant for programming/installation, training, technical assistance
- Personnel costs
    - Related to program administration, including but not limited to purchase, installation, training, policy development
    - Related to video support, including but not limited to reviewing/redacting video footage, storing/copying video footage
    - Related to responding to FOIA requests
- Other body-worn camera related expenses not identified above must be justified

OCJS encourages agencies to have an implementation plan for the body worn camera program. For technical assistance in developing a plan or reviewing a plan please contact OCJS.

REQUIREMENTS OF THE BWC GRANT PROGRAM

Law enforcement agencies applying under this solicitation should be in compliance with crime statistics reporting, using either the Ohio Incident-Based Reporting System or the FBI's NIBRS Collection Application (NCA), per Ohio Revised Code Section 5502.62(C)(6), or if not in compliance must commit to exploring the opportunity to become OIBRS Compliant.

Additionally, in order to receive BWC Grant Program funds, law enforcement agencies **must**:

- Be certified on the Body-Worn Camera standard developed through the Ohio Collaborative on Community-Police Relations. Appendix A is the current list of agencies certified through the Ohio Collaborative. If you do not see your agency listed, please reach out Carley Auddino-Polko at cmauddino@dps.ohio.gov or Stephanie Swindell at saswindell@dps.ohio.gov.
- Discuss in the Narrative how the agency works/will work with allied criminal justice agencies and the community in developing/implementing the agency's BWC program.
- Describe in the Narrative a sustainability plan that describes how the agency plans to financially support a BWC program beyond the life of this grant.
- Describe in the Narrative the required officer and supervisor training on BWC policy and use.

PROPOSAL COMPONENTS CHECKLIST

Use the following checklist as a general guide for submitting proposals to OCJS. Read the entire RFP before completing and submitting proposals.

- ❑ Title Page
- ❑ Narrative
- ❑ Budget

FORMAT AND SUBMISSION

Applicants must submit proposals online through the Online Grants Management System, by 5 p.m. EST on September 8, 2022. Please visit www.ocjsgrants.com. *OCJS will not review late applications or consider them for funding.* Failure to follow the specified application requirements will also disqualify applications from review and consideration for funding.

IMPORTANT: Applications must be in the "APPLICATION SUBMITTED" status in the Online Grants Management System to be considered for funding. Designated Project Directors will receive an email confirmation that the application has been submitted.

Agencies that registered for the Online Grants Management System previously should use the same username and password information for this application. OCJS will deny duplicate registration requests. For more information on how to access the application portion of the Online Grants Management System, use the application manual located at www.ocjsgrants.com.

OHIO BWC GRANT PROGRAM
APPLICATION REQUIREMENTS

NARRATIVE

Please address <u>ALL</u> of the following items in the narrative. Grant reviewers will evaluate the narrative in terms of how clearly and completely the application responds to the items below.

I.   Community and Agency Demographics

- Describe the community being served by the agency, including:
    - Population size of the community served
    - County(ies) in jurisdiction
    - Percentage White/Black/Other
    - Percentage Hispanic/non-Hispanic

- Provide details about the law enforcement agency, including:
    - The total number of sworn officers in the agency (Provide a breakdown in numbers based on each primary assignment, for example Patrol, Detectives/Investigations, Community Relations, SRO, etc. Do not duplicate any officer in your breakdown that could fit into multiple assignment types.)
    - Number of sworn officers on duty during largest shift (Provide a breakdown in numbers based on each primary assignment, for example Patrol, Detectives/Investigations, Community Relations, SRO, etc. Do not duplicate any officer in your breakdown that could fit into multiple assignment types.)

II.   Description of the BWC Program

If your agency is **developing a new BWC program**, please respond to the following:

- How many cameras do you wish to purchase with these funds?

- What is the make (manufacturer) and model of the camera the agency wishes to purchase, if known?

- How many officers will you equip with these cameras? If officers will be sharing cameras, describe the process for doing so.

- Which officer position(s) will be the recipients of body cameras (patrol, investigation, traffic enforcement, community relations, other)?

- List any ancillary equipment and/or software you wish to pay for with this grant and describe how this equipment/software relates to implementing a BWC program.

- List any ancillary services/personnel you wish to pay for with this grant and describe how these services/personnel relate to implementing a BWC program.

- Do you have a BWC policy in place or are you currently developing a policy?

- What external criminal justice entities (e.g., judges, prosecutor offices, etc.) have been involved or consulted in developing your BWC program?

- What community-based persons or entities have been involved or consulted in developing the agency's BWC program?

- How will the agency handle the administrative components of video support, such as reviewing/redacting footage and storing/copying footage?

- How will the agency respond to FOIA requests for footage?

- How will your agency financially sustain the BWC program after this grant ends?

If your agency is **expanding or updating its current BWC program**, please respond to the following:

- Number of cameras the agency currently has in operation:

- Make (manufacturer) and model of the agency's current cameras, and the year they were purchased:

- If you plan to replace existing cameras, briefly explain why (e.g., cost, quality, ease of use, etc.):

- The primary role of officers who currently wear cameras (e.g., patrol, investigation, traffic enforcement, community relations, other):

- How the agency currently stores video footage (e.g., server, cloud service). If the agency plans to use these funds to change how they store footage, briefly explain why (e.g., cost, quality, ease of use, etc.):

- How the agency currently handles the administrative components of video support, such as reviewing/redacting footage and storing/copying footage.

- How the agency currently responds to FOIA requests for footage.

- Will funds from the BWC grant program be used to purchase cameras?

- If YES, answer the following:

  o How many cameras do you wish to purchase with these funds?

  o What is the make (manufacturer) and model of the camera the agency wishes to purchase, if known?

  o How many officers will you equip with these cameras?

  o If officers will be sharing cameras, describe the process for doing so.

  o The purpose of purchasing these cameras is: (check all that apply)

    - To provide cameras to additional officers who do not currently have cameras

    - To replace existing cameras

  o Which officer positions will be the recipients of body cameras (patrol, investigation, traffic enforcement, community relations, other)?

- List any ancillary equipment and/or software you wish to pay for with this grant, and describe how this equipment/software relates to implementing a BWC program:

- List any ancillary services/personnel you wish to pay for with this grant, and describe how these services/personnel relate to implementing a BWC program:

- How will your agency financially sustain the BWC program after this grant ends?

III.   Objectives
Project objectives are not required for this grant. In lieu of listing objectives, applicants who are awarded BWC Grant Program funding will be asked to complete a brief form at grant closeout to assist OCJS in quantifying how the grant funds assisted your BWC program.

BUDGET

Describe any costs associated with creating or expanding your BWC program. Grant reviewers will evaluate the budget in terms of how effectively it:

- Aligns with what is detailed in the Narrative.

- Presents a clear and detailed budget with a narrative that explains and justifies the budget information.

- Justifies the costs of the proposed program and that the costs are considered reasonable and cost-effective.

APPENDIX A

APPENDIX A

Certified Agencies

The following agencies are considered certified by the Ohio Collaborative for the sake of the body-worn camera grant requirement. These agencies may be certified in the BWC Grant, the Group 2-BWC Standard, or both.

**Please note that this list is current as of 7/27/22. If you believe that your agency is certified and should be listed but is not, please contact Carley Auddino-Polko at cmauddino@dps.ohio.gov.

Ada Police Department
Addyston Police Department
Akron Police Department
Alliance Police Department
Andover Police Department
Apple Creek Police Department
Arcanum Police Department
Athens County Sheriff's Office
Auglaize County Sheriff's Office
Aurora Police Department
Austintown Police Department
Avon Lake Police Department
Avon Police Department
Bath Township Police Department
Bay View Police Department
Bay Village Police Department
Beachwood Police Department
Beavercreek Police Department
Bellbrook Police Department
Bellefontaine Police Department
Bellevue Police Department
Bellville Police Department
Berea Police Department
Bexley Police Department
Blendon Township Police
Department
Blue Ash Police Department
Boardman Township Police
Department
Boston Heights Police Department
Bowling Green Police Division
Bowling Green State University
Police Department
Bradner Police Department
Bratenahl Police Department
Brimfield Police Department
Brooklyn Heights Police
Department

Brooklyn Police Department
Brown County Sheriff's Office
Brunswick Division of Police
Brunswick Hills Police Department
Buckeye Lake Police Department
Bucyrus Police Department
Butler County Sheriff's Office
Butler Township Police
Department
Byesville Police Department
Cambridge Police Department
Camden Police Department
Canfield Police Department
Canton Police Department
Carey Police Department
Carroll County Sheriff's Office
Carroll Police Department
Carroll Township Police
Department
Carrollton Police Department
Centerville Police Department
Chagrin Falls Police Department
Chillicothe Police Department
Cincinnati Police Department
Cincinnati State Technical and
Community College Police
Department
Circleville Police Department
City of Oxford Division of Police
Clayton Police Department
Clermont County Sheriff's Office
Cleveland Heights Police
Department
Cleveland Metroparks Police
Department
Cleveland State University Police
Department

Clinton Township Division of
Police
Colerain Police Department
Columbiana County Sheriff's Office
Columbiana Police Department
Columbus Division of Police
Columbus State Community
College Police Department
Conneaut Police Department
Cortland Police Department
Coshocton County Sheriff's Office
Covington Police Department
Crawford County Sheriff's Office
Crestline Police Department
Creston Police Department
Cuyahoga Metro Housing
Authority Police Department
Danville Police Department
Dayton International Airport
Police Division
Defiance Police Department
Delaware County Sheriff's Office
Delhi Township Police Department
Dresden Police Department
Dublin Police Department
East Canton Police Department
East Cleveland Police Department
East Palestine Police Department
Eaton Police Department
Elmore Police Department
Erie County Sheriff's Office
Euclid Police Department
Evendale Police Department
Fairborn Police Department
Fairfield County Sheriff's Office
Fairfield Police Department
Fairfield Township Police
Department

Fairlawn Police Department
Fairview Park Police Department
Fayette Police Department
Five Rivers Metro Parks
Forest Park Police Division
Fort Recovery Police Department
Franklin County Sheriff's Office
Fremont Police Department
Fulton County Sheriff's Office
Garfield Heights Police Department
Gates Mills Police Department
German Township Police Department
Germantown Police Department
Gibsonburg Police Department
Girard Police Department
Glendale Police Department
Glenwillow Police Department
Goshen Police Department
Goshen Township Police Department
Grafton Police Department
Grandview Heights Division of Police
Great Parks of Hamilton County Ranger Department
Greater Cleveland Regional Transit Police
Green Township Police Department
Greene County Sheriff's Office
Grove City Division of Police
Groveport Police Department
Guernsey County Sheriff's Office
Hamilton County Sheriff's Office
Hamilton Police Department
Hardin County Sheriff's Office
Hartville Police Department
Hicksville Police Department
Highland County Sheriff's Office
Highland Heights Police Department
Hilliard Division of Police
Hillsboro Police Department
Hiram Police Department
Hocking College Police Department
Hocking County Sheriff's Office
Holden Arboretum
Holland Police Department
Holmes County Sheriff's Office

Howland Township Police Department
Hubbard Township Police
Huber Heights Police Division
Hudson Police Department
Hunting Valley Police Department
Huron County Sheriff's Office
Huron Police Department
Jackson County Sheriff's Office
Jackson Township Police Department (Mahoning)
Jackson Township Police Department (Stark)
Johnstown Police Department
Kent Police Department
Kent State University Police Department
Kettering Police Department
Kirtland Hills Police Department
Kirtland Police Department
Lake County Sheriff's Office
Lake Metroparks Ranger Department
Lake Waynoka Police Department
Lakeland Community College Police Department
Lakewood Police Department
Lancaster Police Department
Lawrence Township Police
Lebanon Police Department
Leipsic Police Department
Lexington Police Department
Liberty Township Police
Licking County Sheriff's Office
Lima Police Department
Lisbon Police Department
Lodi Police Department
Logan County Sheriff's Office
Logan Police Department
London Police Division
Lorain County Metro Parks
Lorain County Sheriff's Office
Lorain Police Department
Louisville Police Department
Loveland Police Department
Lucas County Sheriff's Office
Luckey Police Department
Madeira Police Department
Madison Township Police Department (Franklin)
Madison Township Police Department (Lake)
Mahoning County Sheriff's Office

Mansfield Division of Police
Maple Heights Police Department
Marion County Sheriff's Office
Marion Police Department
Martins Ferry Police Department
Marysville Division of Police
Massillon Police Department
Mayfield Village Police Department
Medina County Sheriff's Office
Medina Police Department
Medina Township Police
MEDWAY Drug Enforcement Agency
Meigs County Sheriff's Office
Mentor Police Department
Mercer County Sheriff's Office
Miami County Park District
Miami Township Police (Clermont)
Miami Township Police Department (Montgomery)
Miami University Police Department
Miamisburg Police Department
Middleburg Heights Police Department
Middletown Police Department
MIFFLIN TOWNSHIP
Milan Police Department
Milford Police Department
Millersburg Police Department
Milton Township Police Department
Minerva Park Police Department
Mogadore Police Department
Monroeville Police Department
Montgomery County Sheriff's Office
Montpelier Police Department
Montville Township Police Department
Moraine Police Department
Moreland Hills Police Department
Morgan County Sheriff's Office
Morrow County Sheriff's Office
Mount Healthy Police Department
Mount Vernon Police Department
Munroe Falls Police Department
Muskingum Watershed Conservancy District
Navarre Police Department
New Albany Police Department
New Boston Police Department

New Bremen Police Department
New Concord Police Department
New Franklin Police Department
New Lebanon Police Department
New London Police Department
New Middletown Police Department
New Richmond Police Department
New Washington Police Department
Newark Division of Police
Newburgh Heights Police Department
Newcomerstown Police Department
Newtown Police Department
Niles Police Department
North Baltimore Police Department
North Canton Police Department
North College Hill Police Department
North Royalton Police Department
Northfield Village Police Department
Northwood Police Department
Norton Police Department
Norwalk Police Department
Notre Dame College
Oak Harbor Police Department
Oakwood Public Safety Department
Oakwood Village Police Department
Oberlin Police Department
Obetz Police Department
Ohio Department of Taxation Criminal Investigations Division
Ohio State Highway Patrol
Olmsted Township Police Department
Ontario Police Department
Oregon Police Division
Orrville Police Department
Orwell Police Department
Ottawa Hills Police Department
Ottawa Police Department
Oxford Township
Parma Heights Police Department
Peninsula Police Department
Pepper Pike Police Department
Perkins Township Police Department

Perry County Sheriff's Office
Perry Township Police Department (Franklin)
Perry Township Police Department (Stark)
Perrysburg Police Division
Pickaway County Sheriff's Office
Piqua Police Department
Plain City Police Department
Pomeroy Police Department
Port Clinton Police Department
Portsmouth Police Department
Powell Police Department
Putnam County Sheriff's Office
Ravenna Police Department
Reading Police Department
Reminderville Police Department
Richfield Police Department
Richland County Sheriff's Office
Richmond Heights Police Department
Rittman Police Department
Riverside Police Department
Rocky River Police Department
Ross County Sheriff's Office
Rossford Police Department
Russells Point Police Department
Saint Henry Police Department
Saint Paris Police Department
Sandusky Police Department
Scioto County Sheriff's Office
Seven Hills Police Department
Shaker Heights Police Department
Sharon Township Police Department
Sharonville Police Department
Shawnee Hills Police Department
Shawnee State University Department of Public Safety
Shawnee Township Police Department
Sheffield Lake Police Department
Shelby County Sheriff's Office
Shelby Police Department
Sidney Parks Department
Sidney Police Department
Silver Lake Police Department
Sinclair Community College Department of Public Safety
Solon Police Department
South Russell Police Department
South Zanesville Police Department

Spencer Police Department
Springdale Police Department
Springfield Police Division
Springfield Township Police Department (Mahoning)
Springfield Township Police Department (Summit)
Stark County Sheriff's Office
Stow Police Department
Streetsboro Police Department
Strongsville Police Department
Struthers Police Department
Sugarcreek Police Department
Sugarcreek Township Police Department
Summit Metro Parks Rangers
Sylvania Police Department
Sylvania Township Police Department
The Ohio State University Police Division
Tipp City Police Department
Toledo Police Department
Trotwood Police Department
Troy Police Department
Twinsburg Police Department
Uhrichsville Police Department
Union County Sheriff's Office
Uniontown Police Department
University Circle Police Department
University Heights Police Department
University of Akron Police Department
University of Cincinnati Department of Public Safety
University of Dayton Department of Public Safety
University of Toledo Police Department
Upper Arlington Division of Police
Upper Sandusky Police Department
Valley View Police Department
Vandalia Division of Police
Vermilion Police Department
Village of Lakemore Police Department
Wadsworth Police Department
Walton Hills Police Department
Warren Police Department
Washington County Sheriff's Office

Waterville Police Department
Waterville Township Police Department
Wauseon Police Department
Wayne County Sheriff's Office
West Carrollton Police Department
West Chester Police Department
West Milton Police Department

Westerville Division of Police
Westlake Police Department
Whitehall Division of Police
Whitehouse Police Department
Wickliffe Police Department
Williamsburg Police Department
Willowick Police Department
Wilmington Police Department
Wood County Parks District

Wood County Sheriff's Office
Woodlawn Police Division
Wooster Police Department
Wyandot County Sheriff's Office
Wyoming Police Department
Xavier University Police
Xenia Police Division